

Based in the City of London The Shipowners' Protection Ltd are the Managers of the Shipowners' Mutual Protection and Indemnity (P & I) Association, a Luxembourg based Protection and Indemnity Club. With over a century and a half of expertise in providing P&I insurance cover for smaller and more specialised vessels, Shipowners' is one of the oldest P&I Clubs in the world.

We are now seeking an ambitious and hardworking Claims Handler to join our friendly and professional Offshore Claims team. The successful candidate will be enthusiastic and a quick learner with a desire to develop a career in a friendly and successful P&I Club.

Candidates **MUST** have Marine Claims Handling experience and be either a Qualified Solicitor or currently working as a Claims Handler in another P&I Club.

***If interested in this role, please send us your CV and covering letter outlining why you would be suitable for this position and your salary requirements.***

**Role Responsibilities:**

To provide sensitive, responsive, imaginative and cost effective claims handling and general support to members and brokers with claims issues.

**Primary Responsibilities of the Role:**

- To manage proper handling of own claim files, including file husbandry in accordance with current claims procedures manual.
- To maintain accurate estimates on each file.
- To prepare reports including; agenda notes, notification to reinsurers, club circulars etc.
- To report in writing notification of large claims (in excess of us\$200,000) to SPL Directors, Department Managers and the relevant Underwriter.
- To report to, and assist Loss Prevention department, the Syndicate Manager - claims and the relevant Underwriter where a claims trend or problem vessel is detected.
- To share knowledge, information and experience across the claims team and department as a whole.
- To develop the skills and knowledge required for the effective performance of the role by participating in and actively contributing to training and development activities.
- To work with Underwriters to identify, attract, develop and retain business for the mutual benefit of the club.
- To assist the Syndicate Manager - Claims with or take the lead with adhoc club projects.

*Due to the large numbers of responses we receive, it is not possible to respond to every application. Therefore only short-listed candidates will be contacted for this particular role and if you haven't heard from us within 3 weeks please assume you have been unsuccessful on this occasion.*

**No Agencies please.**