

▶ VACANCY – PROGRAMME MANAGER



The Shipowners' Club is a mutual insurance association based in the City of London. We offer Protection & Indemnity (P&I), Legal Costs Cover and associated insurances to smaller and specialist vessel owners, operators and charterers around the world. Building on over 160 years of experience, the Shipowners' Club provides tailor-made insurance packages for each operator according to their particular need.

We have a unique and exciting opportunity for you to join us in a key programme management role focused on business transformation. This is a business facing role that will engage at all levels including with the senior execs in the company. This will require exceptional leadership and **Business Change** expertise as well as all the key ingredients of a top-class **Programme Manager** with expertise in delivering digital change programmes in a regulated environment.

This role will form part of the delivery leadership team. The Programme Manager will hold the budget for the programme, have year-on-year planning and delivery accountability and will continuously prioritise investment, with a total focus on value and driving competitive advantage for the business.

You will develop the required internal and external partnerships to optimise execution across speed, value and cost but not compromising on quality and integrity. The role requires thought leadership, and the ability to influence and inspire change in a positive and impactful way. Whilst ensuring that focus is maintained day-to-day you will always maintain a long-term and strategic view of change ensuring it supports the business strategy.

If interested in this role, please send us your **CV and covering letter** outlining why you would be suitable for this position and your salary requirements to recruitment@shipownersclub.com

Overall Purpose of the Role:

To manage a programme of business and technology change across SPL including:

- Definition of an engagement and delivery framework for a programme focused on the delivery of outcomes/benefits.
- Delivery of key SPL programme of work including Online Portal, CRM, Policy Administration, Data Analytics and other legacy system upgrades or replacements. Managing the end-to-end delivery through requirements analysis, technical implementation, business organisational change and acceptance.
- Working closely with the Delivery Manager, Product Owners, Enterprise Architect and our delivery team to help shape an integrated delivery plan.
- Thought leadership to drive continuous improvement through automation and operating model evolution, whilst embedding a data-fuelled culture with data activists within the business.
- Driving Automation and integration first principles for all applications and digital platforms.

Role Responsibilities:

- Partnering with the business to establish and prioritise requirements.
- Educating and helping the business with regards programme and project management principles thus accelerating delivery.

- Collaborating with senior leaders to manage the demand pipeline and to prioritise backlogs to ensure maximum value is realised in line with SPL's strategic goals through use and development of the Balanced Scorecard (BSC).
- Sourcing, recruitment, mentoring and development of the programme team with both internal and external resources.
- Design and delivery of the overall programme and project plans.
- Management of the programme dependencies and the wider change portfolio.
- Assuring the delivery of benefits whilst managing the programme budget.
- Assessment and prioritisation of the projects to be delivered within.
- Directing delivery teams - development, testing, business integration, testing, deployment, and service transition.
- Manage projects to successful delivery from initiation through to launch and post go live warranty.
- Programme level governance to include the management of key programme boards including the preparation and collation of the Transformation Programme Board papers.

Experience Required:

- Ability to work in a fast-paced, dynamic environment with high degrees of ambiguity arising from a period of significant change.
- Superb communication and interpersonal skills, with the ability to facilitate difficult discussions and conflicting demands between the business and partners including technology, risk, legal etc.
- An aptitude to work pro-actively, under pressure and independently with minimal direction.
- Significant project/programme management experience, ideally in a regulated Insurance environment.
- Ability to develop a Business Case/Cost Benefit Analysis (CBA) and track costs, negotiate vendor contracts and develop a Statement Of Work (SOW) as required.
- Experience of programme and change management methods and tools to include Agile and Waterfall methodologies.
- Excellent leadership, delegation and management skills in addition to excellent planning and organisation skills.
- Strong commercial understanding and awareness including demonstrable external contract management experience.
- Demonstratable experience in delivering outcomes with Agile teams.
- Demonstratable experience of managing change programmes in excess of £10M.
- Knowledge of Azure infrastructure will be a plus.
- Experience of the management of digital / technology programmes and projects within the Insurance or Finance sectors would be beneficial.

Candidates must be eligible to work in the UK.

Due to the large numbers of responses we receive, it is not possible to respond to every application. Therefore only short-listed candidates will be contacted for this particular role and if you haven't heard from us within 3 weeks please assume you have been unsuccessful on this occasion.

No Recruitment Agencies please.