

▶ VACANCY – FINANCE MANAGER – FIXED TERM CONTRACT

The Shipowners' Club is a mutual insurance association based in the City of London. We offer Protection & Indemnity (P&I), Legal Costs Cover and associated insurances to smaller and specialist vessel owners, operators and charterers around the world. Building on over 160 years of experience, the Shipowners' Club provides tailor-made insurance packages for each operator according to their particular need.

Due to an ongoing project within the finance team we are now in need of an additional Finance Manager to join us on a **Fixed Term basis for 1 year**. The successful candidate will be enthusiastic and a quick learner with a desire to further develop in a friendly and supportive Insurance company. The ideal candidate will have a strong background in financial management/reporting, coupled with change experience.

This is a great opportunity for someone to join an experienced team, whilst building on their previous post qualified experience. The ideal candidate will have experience of conducting regular financial reporting and leading a small team and wants to further develop in a stable and successful company. This is a fantastic opportunity to work with departments across the company and gain exposure to the Leadership team.

We also have a hybrid working model (minimum 2 days in the office / 3 days remote).

If interested in this role, please send us your **CV and covering letter** outlining why you would be suitable for this position and your salary requirements to recruitment@shipownersclub.com

We recognise the business benefits of having a diverse and inclusive community. We all have something unique to bring to the table and by embracing those differences we seek to build and maintain an environment which attracts and values diversity and where everyone can develop their talents and be themselves. For us, diversity and inclusion goes above and beyond focusing on protected characteristics – we want all our colleagues to bring 100% of themselves to work. With a happy and engaged workforce we all strive to work together to be the best that we can be for the mutual benefit of ourselves and our Members.

Overall responsibility of the Role:

To maintain and enhance the financial integrity of the Club through the provision of financial and management information as part of the Finance Reporting team.

The below role responsibilities seeks to capture the general requirements of the role, but the role profile could be flexible depending on the skill set of the candidate.

Role Responsibilities for SPL & The Club:

1. To manage and deliver key aspects of the monthly, quarterly and annual reporting cycle, such as intercompany reconciliations, expenses, currency balance sheet.
2. To ensure that accounting records are maintained and up to date in accordance with the current Finance procedures manual.
3. To produce and distribute management and financial information.
4. To assist with Finance related projects, as required, and to provide Finance support to other change projects which touch on the Finance team's remit.

5. Support the production of statutory financial statements and liaise with the external audit team/address their questions.
6. To provide general guidance and support to colleagues.
7. Maintain reinsurance records and the production of reports to reinsurance brokers, and ensure that reinsurance recoveries are received and recorded, and reinsurance premium payments and accruals are calculated and settled in a timely fashion.
8. Manage some of the Clubs reinsurance processes and functionality, including the monitoring and processing of reinsurance premiums and recoveries (including IG Pool claims), working with the Business Analyst to oversee the quarterly claims reporting to the brokers and preparing reports, as required, for management and third parties, including the submission of reports to the IG.

Experience & Skills Required:

- Professional Finance Qualifications (ACCA / ACA / CIMA or equivalent) with several years PQE
- Familiarity with multi-currency reporting and group reporting
- Experience of the insurance sector (desirable)
- Experience of process change and improvements and experience of maintaining and improving accounting controls
- Strong technical GAAP accounting knowledge
- People management experience - both direct management and matrix management (desirable)
- Advanced Excel and SUN general ledger systems (preferred)
- Reinsurance accounting experience (desirable)
- Strong knowledge of Accounting controls
- Trouble shooting & problem solving skills
- Strong communication skills

Candidates must be eligible to work in the UK.

Due to the large numbers of responses we receive, it is not possible to respond to every application. Therefore only short-listed candidates will be contacted for this particular role and if you haven't heard from us within 3 weeks please assume you have been unsuccessful on this occasion.

No Recruitment Agencies please.