

▶ VACANCY – FINANCE MANAGER - GROUP REPORTING & BUDGETING

The Shipowners' Club is a mutual insurance association based in the City of London. We offer Protection & Indemnity (P&I), Legal Costs Cover and associated insurances to smaller and specialist vessel owners, operators and charterers around the world. Building on over 160 years of experience, the Shipowners' Club provides tailor-made insurance packages for each operator according to their particular need.

We are now seeking a Finance Manager to join us on a permanent basis. The successful candidate will be enthusiastic and a quick learner with a desire to further develop in a friendly and supportive Insurance company. This is a great opportunity for someone to join an experienced team, whilst building on their previous post qualified experience. The ideal candidate will have experience of conducting regular financial reporting and leading a small team and wants to further develop in a stable and successful company. This is a fantastic opportunity to work with departments across the company and gain exposure to the Leadership team.

We also have a hybrid working model (minimum 2 days in the office / 3 days remote).

If interested in this role, please send us your **CV and covering letter** outlining why you would be suitable for this position and your salary requirements to recruitment@shipownersclub.com

We recognise the business benefits of having a diverse and inclusive community. We all have something unique to bring to the table and by embracing those differences we seek to build and maintain an environment which attracts and values diversity and where everyone can develop their talents and be themselves. For us, diversity and inclusion goes above and beyond focusing on protected characteristics – we want all our colleagues to bring 100% of themselves to work. With a happy and engaged workforce we all strive to work together to be the best that we can be for the mutual benefit of ourselves and our Members.

Overall responsibility of the Role:

To maintain and enhance the financial integrity of the Club through the provision of financial and management information as part of the Finance Reporting team. Specifically, to have responsibility for the accounting, budgeting and reporting for Shipowners Protection Ltd (SPL) and the Club's entity and consolidated accounts.

Role Responsibilities for SPL & The Club:

1. Maintain accounting records.
2. Produce statutory financial statements for reporting through to Head Office.
3. Prepare monthly/quarterly/annual reports for the purposes of management and statutory and reporting.
4. As part of the above, oversee the accounting and monitoring of the SPL expense base. Work closely with Head Office to oversee the accounting and monitoring of the Club's expense base.
5. Perform the accounting, monitoring and reporting function for SPL's VAT.
6. Ensure all reports and returns arising from the statutory, management, Corporation Tax and VAT accounting are prepared accurately and on time.

7. Support Solvency II reporting requirements.
8. Assist with answering questions received internally or externally on the accounting and related records for SPL and the Club.
9. Lead the budget process.
10. Provide accounting support as required for colleagues within and external to the Finance team.
11. To provide leadership and day to day management to team members.
12. To seek to identify and deliver enhancements to the Finance team's processes, systems and controls.
13. To lead and/or participate in such project work as arises from time to time within the Finance Department.

Experience & Skills Required:

- Professional Finance Qualifications (ACCA / ACA / CIMA or equivalent) with several years PQE
- Familiarity with multi-currency reporting
- Group accounting experience
- Experience of the insurance sector (desirable)
- Experience of process change and improvements and experience of maintaining and improving accounting controls
- Strong technical GAAP accounting knowledge
- People management experience - both direct management and matrix management
- Advanced Excel and SUN general ledger systems (preferred)
- Strong knowledge of Accounting controls and knowledge of Concur (desirable)
- Trouble shooting & problem solving
- Strong communication skills

Candidates must be eligible to work in the UK.

Due to the large numbers of responses we receive, it is not possible to respond to every application. Therefore only short-listed candidates will be contacted for this particular role and if you haven't heard from us within 3 weeks please assume you have been unsuccessful on this occasion.

No Recruitment Agencies please.